**CITY OF LEEDS**

**Minutes**

**January 10, 2024**

**6:06 PM**

A regular meeting of the Leeds City Council was called to order by Mayor Nick Parslow on Wednesday, January 10, 2024, at 6:06 PM at Leeds City Hall. Present were Council Members: Kyle Nelsen, Kris Larson, and Tony Gratton. Also, present were city employees Al Lundstrom, Gina Harkness, and Kari Follman. Patrick Streyle was absent. Oleksandr Begmet joined the meeting for a short time.

**Sheriff Report**

Benson County Sheriff's Department did not attend the meeting but provided a report with December hours.

**Public Hearing**

Oleksandr Begmet joined the meeting for the City of Leeds property bid opening.

A motion was made by Nelsen, seconded by Larson, to accept Stanislav Bahmet’s bid for Parcel (11) Lot 1, Block 7, Original Town. The motion carried unanimously.

Kyle Nelsen made a motion to accept Kris Larson’s bid for Parcel (14) Outlots #1 and Parcel (15) Outlots #2. The motion was seconded by Gratton. The motion carried unanimously. Larson abstained from the motion.

A motion was made by Nelsen, seconded by Gratton, to accept Howard Blegen’s bid for Parcel (12) Lot 3, Block 3, Nords Addition. The motion carried unanimously.

Kyle Nelsen made a motion to accept Maranda Arends's bid for Parcel (13) North 50’ Lots 11 and 12, Block 7, Garver Addition. The motion was seconded by Gratton. The motion carried unanimously.

A motion was made by Gratton, seconded by Nelsen, to accept Derrek Leapaldt’s bid for Parcel (1) Lot 2, Block 1, Industrial Park. The motion carried unanimously.

Kris Larson made a motion to accept Steve Jorgenson’s bids for Parcel (2) Lot 3, Block 1 Industrial Park; for Parcel (3) Lot 4, Block 1, Industrial Park; for Parcel (4) Lot 5, Block 1, Industrial Park. In addition, even though not included in bid, to sell the following six parcels to Mr. Jorgenson: Parcel (5) Lot 2, Block 2, Industrial Park; Parcel (6) Lot 3, Block 2, Industrial Park; Parcel (7) Lot 4, Block 2, Industrial Park; Parcel (8) Lot 5, Block 2, Industrial Park; Parcel (9) Lot 6, Block 2, Industrial Park; and Parcel (10) Lot 7, Block 2, Industrial Park. The motion was seconded by Gratton. The motion carried unanimously.

The lot sales out at Industrial Park will have a purchase agreement constructed by Wang Law Office. The purchase agreement will be they have to build within 3 years, or the city will have the option to buy the property back for the price it was sold for, Lots 2-5 in Block 1 must have a water sewer garbage account, and the city will have an easement on needed properties to access the main water line.

**Public Works**

A motion was made by Larson, seconded by Nelsen, to purchase Alan Lundstrom’s 10-foot bucket for the skid steer for $2,000.00. The motion carried unanimously.

Tony Gratton made a motion for the city to purchase a sewer snake. The motion was seconded by Larson. The motion carried unanimously.

A motion was made by Larson, seconded by Gratton, to accept Aqua-Pure’s contract for rehab on the water plant and the downpayment of 35%. The motion carried unanimously.

Nelsen made a motion to accept the Public Works Superintendent’s Report, Larson seconded the motion, motion carried unanimously.

**Financials**

 A motion was made by Larson, seconded by Gratton to accept employees’ timesheets. The motion carried unanimously.

Larson made a motion, seconded by Nelsen, to accept the financial report. The motion carried unanimously.

A motion was made by Nelsen, seconded by Gratton, to approve minutes December 6, 2023, regular meeting and December special meeting. The motion carried unanimously.

**Old business:**

Nelsen made a motion to have the lot east of the water tower, at Industrial Park, surveyed. The motion was seconded by Larson. The motion carried unanimously.

A motion was made by Gratton, seconded by Larson, that the City of Leeds will not do snow removal for private driveways, with the exception of prior arrangements made with Al Lundstrom or Jordan Thompson and a fee of $130.00 will be charged to the resident. The motion carried unanimously.

**New Business**

A motion was made by Gratton, seconded by Larson, for the public works superintendent to keep control of the Visa credit card. The motion carried unanimously.

A motion was made by Gratton, seconded by Nelsen, to approve payroll & and accounts payable. The motion carried unanimously. The bills are as follows:

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| Alan Lundstrom  | $522.81 |
| Benson Co. Farmers Press | $335.11 |
| Benson County Sheriff’s Department | $600.00 |
| CenDak Cooperative | $250.31 |
| Cindy Ritterman | $150.00 |
| Diane Hoffman | $114.28 |
| Doubleday Book Club | $55.96 |
| Farmers Union Oil Co. –York | $175.00 |
| First District Health Unit | $30.00 |
| Gessner Iron Works, LLC | $2,770.02 |
| H.E. Everson Co. | $20.11 |
| Hawkins | $2,469.86 |
| Home of Economy | $56.98 |
| Knife River Materials | $150,514.00 |
| Leeds Airport Authority | $211.21 |
| ND Job Service | $22.04 |
| ND Tax Commissioner | $107.84 |
| NDTC | $256.90 |
| Northern Plains Electric | $616.85 |
| Ottertail Power Co.  | $2,149.33 |
| Payroll | $17,788.70 |
| Plunkett’s Pest Control | $133.88 |
| Pomps Tire Services, INC | $114.48 |
| Ritterman Excavating | $30,600.00 |
| Verizon | $52.89 |
| Visa  | $1,147.33 |
| Waste Management  | $5,452.22 |

A motion was made by Gratton, seconded by Larson, to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 8:57 PM.

