**CITY OF LEEDS**

**Minutes**

**October 12, 2022**

**6:00 PM**

A regular meeting of the Leeds City Council was called to order by Mayor Nick Parslow on Wednesday, October 12, 2022, at 6:00 PM at Leeds City Hall. Present were Council Members: Kyle Nelsen, Tony Gratton, Patrick Streyle, and Kris Larson. Also present were city employees: Al Lundstrom, Kari Follman, and Gina Harkness. Sandy Shively, Scott Todahl, and Carol Thingvold were in the gallery.

**Sheriff Report**

The sheriff did not attend but provided a report.

**Public Hearing**

Sandy Shively and Scott Todahl attended the meeting to update our Benson County Multi-Hazard Mitigation Plan.

Carol Thingvold joined the meeting to get clarification on the guidelines of a building permit.

**Public Works**

A motion was made by Larson, seconded by Streyle, to accept public works’ timesheets. The motion carried unanimously.

Streyle made a motion to accept Public Works Superintendent’s Report, Nelsen seconded the motion. The motion carried unanimously.

**Financials**

Larson made a motion, seconded by Gratton, to accept the financial report. The motion carried unanimously.

A motion was made by Streyle, seconded by Larson, to approve the minutes of the regular meeting held on September 7, 2022, and the special meeting held on October 10, 2022. The motion carried unanimously.

**New Business**

A motion was made by Larson, seconded by Gratton, to approve the special event liquor license for the Back 40. The motion carried unanimously.

Nelsen made a motion, seconded by Larson, to table the snow removal bid. The motion carried unanimously.

A motion was made by Gratton and seconded by Streyle to accept Jacob Eback’s resignation as public works superintendent. The motion carried unanimously.

Nelsen made a motion, seconded by Gratton, to accept the first reading of the animal ordinance with the addition of wording about animal boarding. The motion carried unanimously.

A motion was made by Streyle, seconded by Nelsen, to table the Benson County Sheriff contract until the November meeting and to invite chairmen of the board to discuss. The motion carried unanimously.

A motion was made by Larson, seconded by Gratton, to approve payroll & accounts payable. The motion carried unanimously. The bills are as follows:

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| Ace Hardware  | $399.99 |
| B & J Excavating, Inc | $395.91 |
| Banyon Data Systems | $2,165.00 |
| Benson Co. Farmers Press | $45.78 |
| Benson County Sheriff Department | $600.00 |
| Bobcat-Interstate Billing Service | $104.45 |
| Cendak Cooperative | $574.87 |
| Chad’s Amoco | $173.10 |
| Department of Treasury | $2,430.70 |
| Diane Hoffman | $87.75 |
| Doubleday Book Club | $50.95 |
| Farmers Union Oil Co. –York | $147.73 |
| Ferguson Waterworks | $2,428.78 |
| Grand Forks Utility Billing | $52.00 |
| Jeff Jacobson | $145.00 |
| Johnson’s Plumbing | $143.28 |
| Lake Region Corporation | $120.00 |
| LaMotte’s Paint & Glass Supply | $948.40 |
| Leeds Airport Authority | $48.05 |
| Moore Engineering | $30,000.00 |
| ND Chemistry Lab | $198.60 |
| NDTC | $223.99 |
| Northern Improvement Co. | $1,164.37 |
| Northern Plains Electric | $431.00 |
| Ottertail Power Co.  | $1,838.90 |
| Payroll | $13,435.72 |
| Plunkett’s Pest Control | $159.31 |
| Ritterman Excavating | $8,520.00 |
| Ritterman Trucking | $2,695.00 |
| SoloTek Inc. | $15,708.89 |
| Susag Sand & Gravel, INC | $990.00 |
| Team Laboratory Chemical Corp | $544.00 |
| Verizon | $100.63 |
| Visa  | $951.53 |
| Waste Management  | $5,683.48 |

A motion was made by Nelsen, seconded by Larson, to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 8:30 PM.

