**CITY OF LEEDS**

**Minutes**

**November 9, 2022**

**6:11 PM**

A regular meeting of the Leeds City Council was called to order by Mayor Nick Parslow on Wednesday, November 9, 2022, at 6:11 PM at Leeds City Hall. Present were Council Members: Kyle Nelsen, Tony Gratton, Patrick Streyle, and Kris Larson. Also present were city employees: Al Lundstrom and Gina Harkness. Resident Amy Currie participated in the meeting.

**Sheriff Report**

Benson County Sheriff’s Department did not attend or provide a report.

**Public Hearing**

David and Ella Strinden attended to discuss damage sustained to their cement driveway during a recent water main repair. Nelsen motioned to pay expenses incurred for repairs up to $3500.00. Strinden’s are to sign a hold harmless agreement. Streyle seconded the motion, and the motion carried unanimously.

Todd Moch from Solotec joined the meeting to discuss possible water plant repairs and improvements. Mr. Moch can perform the work needed but can not give us technical advice or recommend specifications. The City will next meet with Aqua-Pure to get a report on what is needed to modernize the water plant.

**Public Works**

A motion was made by Larson, seconded by Gratton, to purchase a new receiver from Ferguson Waterworks for the meter reading system. The motion carried unanimously.

A motion was made by Streyle, seconded by Larson, to accept the employee timesheets. The motion carried unanimously.

Streyle made a motion to accept Public Works Superintendent’s Report; Larson seconded the motion, motion carried unanimously.

**Financials**

Larson made a motion, seconded by Gratton, to accept the financial report. The motion carried unanimously.

A motion was made by Streyle, seconded by Nelsen, to approve minutes from the regular meeting held on October 12, 2022. The motion carried unanimously.

**Old business:**

Mayor Parslow reports that he spoke with Mike Schmaltz of Bechtold Paving. We are hoping to get some paving done in 2023

The second reading of the Pet Ordinance was tabled.

**New Business**

A motion was made by Larson, seconded by Streyle, to approve building permit # submitted by Carol Thingvold for a storage shed. The motion carried unanimously.

Mayor Parslow contacted Lake Region District Health Department on property owned by Jack Graber. The District Health Department has corresponded with State Attorney James Wang on this matter. The City will contact Wang’s Office for directions regarding the next step.

Nelsen made a motion, seconded by Larson, to hire Leeds Vocational Agriculture Department to construct a transportable outdoor Christmas tree stand. Nelsen will contact Mr. Frittle regarding this request. The motion carried unanimously.

A motion was made by Larson, seconded by Gratton, to approve payroll & accounts payable. The motion carried unanimously. The bills are as follows:

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| B & J Excavating, Inc | $4,600.00 |
| Benson Co. Farmers Press | $284.90 |
| Benson County Sheriff Department | $600.00 |
| Bobcat-Interstate Billing Service | $342.81 |
| Cendak Cooperative | $666.80 |
| Department of Treasury | $2,620.52 |
| Diane Hoffman | $244.42 |
| Farmers Union Oil Co. –York | $1,016.95 |
| Gessner Iron Works, LLC | $738.71 |
| Grand Forks Utility Billing | $26.00 |
| Hawkins | $2,259.04 |
| Lake Region Corporation | $160.00 |
| Leeds Airport Authority | $611.97 |
| ND Job Service | $27.30 |
| ND Tax Commissioner | $245.97 |
| NDTC | $216.25 |
| Northern Plains Electric | $411.20 |
| Ottertail Power Co. | $1,662.27 |
| Payroll | $18,691.47 |
| USDA | $47,402.00 |
| Valley Petroleum Equipment INC | $765.50 |
| Verizon | $100.53 |
| Visa | $254.00 |
| Waste Management | $5,683.48 |

A motion was made by Streyle, seconded by Larson, to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 9:35 PM.

