**CITY OF LEEDS**

**Minutes**

**December 7, 2022**

**6:00 PM**

A regular meeting of the Leeds City Council was called to order by Mayor Nick Parslow on Wednesday, December 7, 2022, at 6:11 PM at Leeds City Hall. Present were Council Members: Kyle Nelsen, Tony Gratton, Patrick Streyle, and Kris Larson. Also present were city employees: Al Lundstrom and Gina Harkness. Resident Amy Currie joined the meeting, and Ron Stadum, Benson County Commissioner, joined via teleconference.

**Sheriff Report**

The Benson County sheriff did not attend the meeting or provide a report.

**Public Hearing**

Amy Currie attended the meeting to discuss garbage rates and requested the repair of a pothole, possibly caused by a sewer line repair. Public Works will repair the pothole this spring. No changes were made to her current garbage fees.

The Council spoke with Ron Stadum, Benson County Commissioner, via teleconference. The current service agreement the City has with Benson County for providing law enforcement expires on January 1, 2023, and the Council was seeking guidance on drafting a new agreement.

**Public Works**

Nelsen made a motion to accept Public Works Superintendent's Report; Larson seconded the motion, motion carried unanimously.

**Financials**

Kris Larson made a motion, seconded by Tony Gratton, to accept the financial report. The motion carried unanimously.

A motion was made by Kris Larson, seconded by Kyle Nelsen, to approve minutes for the regular meeting held on November 9, 2022. The motion carried unanimously.

Patrick Streyle made a motion, seconded by Tony Gratton, to approve time sheets for city employees. The motion carried unanimously.

**Committee Reports**

A motion was made by Patrick Streyle, seconded by Tony Gratton, to approve the human resources committee recommendations regarding city employee reviews and pay raises, effective January 1, 2023. The motion carried unanimously.

**Old business:**

The City has reached an agreement with David Strinden regarding damage incurred during a water main break.

**New Business**

A motion was made by Kyle Nelsen, seconded by Kris Larson, to approve to NCPC Park Vue Apartment Amendment Request. The motion carried unanimously.

Kris Larson made a motion, seconded by Tony Gratton, for the City to gain control of the City’s website and Facebook page. The motion carried unanimously.

The council agreed to obtain janitorial services for City Hall from Cindy Ritterman.

A motion was made by Kris Larson, seconded by Tony Gratton, to approve payroll & accounts payable. The motion carried unanimously. The bills are as follows:

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| --- | --- |
| Benson County Sheriff’s Department | $600.00 |
| Cendak Cooperative | $788.78 |
| Dakota Pump and Control | $204.00 |
| David Strinden | $2,000.00 |
| Dept of Treasury | $3,767.67 |
| Diane Hoffman | $74.19 |
| Farmers Union Oil Co. –York | $233.22 |
| Ferguson Waterworks | $681.12 |
| Grand Forks Utility Billing | $26.00 |
| James Braun | $400.00 |
| Lake Region Corporation | $130.00 |
| Leeds Airport Authority | $679.54 |
| Leeds Lutheran Cemetery | $2,152.50 |
| Leeds Park Board | $3,000.00 |
| NDTC | $233.03 |
| Nelsen Lawncare Service | $400.00 |
| North Dakota Rural Water System | $215.00 |
| Northern Plains Electric | $537.83 |
| Ottertail Power Co. | $2,364.41 |
| Payroll | $9,804.82 |
| Plunkett's Pest Control | $131.02 |
| Verizon | $95.53 |
| Visa | $850.16 |
| Waste Management | $5,572.01 |

A motion was made by Patrick Streyle, seconded by Kyle Nelsen, to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 8:07 PM.

