**CITY OF LEEDS**

**Minutes**

**March 1, 2023**

**6:07 PM**

A regular meeting of the Leeds City Council was called to order by Mayor Nick Parslow on Wednesday, March 1, 2023, at 6:07 PM at Leeds City Hall. Present were Council Members: Kyle Nelsen, Tony Gratton, Patrick Streyle, and Kris Larson. Also present were city employees: Al Lundstrom, Kari Follman, and Gina Harkness.

**Sheriff Report**

Benson County Sheriff did not attend or provide a report.

**Public Hearing**

Jessica Larson, Leeds Park Board President, provided the council with a report on how to help the Park Board raise some of the funds for the pool remodeling project. Kyle Nelsen made a motion to support the project, have the council attend their meeting, and schedule a public meeting to talk about the project together. Tony Gratton seconded the motion. The motion carried unanimously.

**Public Works**

A motion was made by Patrick Streyle, seconded by Kris Larson, to accept public works’ timesheets. The motion carried unanimously.

 Kris Larson made a motion to accept Public Works Superintendent’s Report, Patrick Streyle seconded the motion, motion carried unanimously.

**Financials**

Kris Larson made a motion, seconded by Tony Gratton, to accept the financial report. The motion carried unanimously.

A motion was made by Patrick Streyle, seconded by Kris Larson, to approve the minutes for the regular meeting on February 8, 2023. The motion carried unanimously.

**New Business**

A motion was made by Tony Gratton, seconded by Kyle Nelsen to approve the building permit for Cody Smeltzer. The motion carried unanimously.

Patrick Streyle made a motion, seconded by Kris Larson, to publish an ad for gravel bids in the paper. The motion carried unanimously.

A motion was made by Patrick Streyle, seconded by Kris Larson, to approve payroll & accounts payable. The motion carried unanimously. The bills are as follows:

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| Ace Hardware  | $36.95 |
| B & J Excavating, Inc | $1,126.59 |
| Bank of ND | $12,892.50 |
| Benson Co. Farmers Press | $213.29 |
| Benson County Sheriff Department | $600.00 |
| Cindy Ritterman | $300.00 |
| Clute Office Equipment Inc. | $105.00 |
| Diane Hoffman | $73.65 |
| Grand Forks Utility Billing | $26.00 |
| Jeff Jacobson | $80.00 |
| Keaton Nelsen | $72.00 |
| Lake Region Corporation | $80.00 |
| LaMotte’s Paint & Glass Supply | $110.58 |
| Leeds Airport Authority | $30,650.47 |
| NCB Electric LLC | $1,852.46 |
| NDTC | $251.00 |
| North Dakota Workforce Safety | $1,687.14 |
| Northern Plains Electric | $734.92 |
| Olivia Follman | $99.00 |
| Ottertail Power Co.  | $2,696.07 |
| Payroll | $13,270.39 |
| Plunkett’s Pest Control | $75.50 |
| Verizon | $363.05 |
| Visa  | $1,903.97 |
| Waste Management  | $5,692.91 |

A motion was made by Patrick Streyle, seconded by Kris Larson, to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 8:00 PM.

