**CITY OF LEEDS**

**Minutes**

**April 6, 2022**

**6:00 PM**

A regular meeting of the Leeds City Council was called to order by Mayor Nick Parslow on Wednesday, April 6, 2022, at 6:05 PM at Leeds City Hall. Present were Council Members: Kyle Nelsen, Rob Nelsen, Patrick Streyle, and Kris Larson. Also present were city employees: Jacob Eback, Al Lundstrom, and Kari Follman. Jeff Jacobson joined the meeting for a short time. Leeds High School students: Jarrick McGarvey, Sloane Follman, Mckenna Tofsrud, and Desidy Schwanke were in the gallery.

The Sheriff's Department did not attend and did not provide a report.

A motion was made by Kyle Nelsen, seconded by Kris Larson, to proceed with crack sealing of city streets. Nick will be the lead on this project. The motion carried unanimously.

A motion was made by Streyle, seconded by Rob Nelsen, to accept the public works’ timesheets. The motion carried unanimously.

Larson made a motion to accept the Public Works Superintendent’s Report; Rob Nelsen seconded the motion, motion carried unanimously.

A motion was made by Kyle Nelsen, seconded by Rob Nelsen, to extend incentives for signing up for email billing and auto-draft payments for utility bills. This program will be in place until further notice. Each account will receive a one-time credit to their accounts for participating. Residents who sign up to receive bills by email will receive a $5 credit, those who sign up for auto-draft payments will receive a $5 credit, and a resident who signs up for both programs will receive a $15 credit. The motion carried unanimously.

Larson made a motion, seconded by Rob Nelsen, to accept the financial report. The motion carried unanimously.

A motion was made by Streyle, seconded by Rob Nelsen, to approve minutes for the regular meeting held on March 9, 2022. The motion carried unanimously.

No motions were made on any old business items.

A motion was made by Larson, seconded by Streyle, to accept the Auditor’s appointment of Gina Harkness to serve as Deputy Auditor. The motion carried unanimously.

Kyle Nelsen made a motion, seconded by Streyle, to hold City Clean Up Days from May 9-12th, 2022. The motion carried unanimously. Note: Due to a mid-April blizzard, Clean Up Days will be rescheduled at the May Meeting.

A motion was made by Rob Nelsen and seconded by Larson to approve building permit #1155 submitted by Doug and Rennie Anderson for building a garage. The motion carried unanimously.

Rob Nelsen made a motion, seconded by Larson, to approve the gaming site application for the Leeds EDC Gaming Board. Kyle Nelsen and Patrick Streyle abstained, voting yea were Kris Larson and Rob Nelsen. No member voted against the motion. The motion carried.

A motion was made by Streyle, seconded by Larson, to approve payroll & accounts payable. The motion carried unanimously. The bills are as follows:

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| Benson Co. Farmers Press | $109.84 |
| Benson County Sheriff Department | $600.00 |
| Cendak Cooperative | $1291.40 |
| Diane Hoffman | $197.93 |
| Doubleday Book Club | $63.92 |
| Grand Forks Utility Billing | $26.00 |
| Jeff Jacobson | $80.00 |
| Kyle Nelsen | $2,000.00 |
| Lake Region Corporation | $40.00 |
| Leeds Airport Authority | $26,344.33 |
| NDTC | $214.06 |
| North Dakota Workforce Safety | $1360.56 |
| Northern Plains Electric | $640.60 |
| NRG Technology Services  | $83.71 |
| Ottertail Power Co.  | $3,095.84 |
| Payroll | $10,915.51 |
| Plunkett’s Pest Control | $72.28 |
| Softline Data INC | $1280.40 |
| US Postal Service  | $54.00 |
| USA BlueBook  | $263.62 |
| Verizon | $96.63 |
| Veseris | $2,000.00 |
| Visa  | $762.93 |
| Waste Management  | $5,260.01 |

A motion was made by Kyle Nelsen, seconded by Larson, to adjourn the meeting. Motion carried unanimously. The meeting was adjourned at 8:00 PM.

