

CITY OF LEEDS
Minutes
May 3, 2023
6:00 PM

A regular meeting of the Leeds City Council was called to order by Mayor Nick Parslow on Wednesday, May 3, 2023, at 6:30 PM at Leeds City Hall. Present were Council Members: Kyle Nelsen, Patrick Streyle, and Kris Larson. Member Tony Gratton was absent. Also present were city employees: Al Lundstrom, Gina Harkness and Kari Follman. Robert Smeltzer attended a portion of the meeting.

Sheriff Report

Benson County Sheriff did not attend the meeting or provide a report.

Public Hearing

Robert Smeltzer entered the meeting to discuss property owned by his brothers, Bruce and Ernest Smeltzer. Robert Smeltzer is the personal representative of the estates of Bruce and Ernest. Mr. Smeltzer was looking to sell both properties. Kyle Nelsen proposed that the City purchase both properties for a total of \$7000.00. State Attorney James Wang will be contacted to draft a purchase agreement. The City will issue payment to James Wang. The closing costs will be split evenly between the two parties. Robert is to locate and supply any abstracts. Nelsen will coordinate these items with Mr. Wang and ask that items be completed as soon as possible.

Engineering

Discussion on Industrial Park infrastructure improvements was tabled until the June 2023 meeting to gather more information.

Public Works

A motion was made by Nelsen, seconded by Streyle, to hire **Joe's Sports Center** of Devils Lake to clean city streets. The motion carried unanimously.

Nelsen made a motion to table discussion on the report from Aqua-pure on water plant improvements. The motion was seconded by Streyle. The motion carried unanimously.

Streyle made a motion to accept Public Works Superintendent's Report; Larson seconded the motion, motion carried unanimously.

Financials

A motion was made by Larson, seconded by Streyle, to accept employees' timesheets. The motion carried unanimously.

Streyle made a motion, seconded by Larson, to accept the financial report. The motion carried unanimously.

A motion was made by Streyle, seconded by Larson, to approve minutes for the regular meeting held on April 10, 2023, and the special meeting held on April 12, 2023. The motion carried unanimously.

Old business:

Kyle Nelsen made a motion:

1. To accept the offer proposed by Robert Smeltzer, the personal representative of the estate, regarding the purchase of parcel numbers 43-0013-10410-000 and 43-0013-10412-000, both parcels are located in the Outlots of Leeds City.
2. To appoint Kyle Nelsen to contact David Schwanke to discuss moving forward with the probate on Dale Schwanke's estate with regards to the property located on the north 50 feet of lots 11 and 12, Block 7, Garver's Addition. The City will budget \$2000.00 toward legal expenses. State's Attorney James Wang will be retained for legal services on this matter.
3. To appoint Kyle Nelsen to contact Hendrick Pretorius, owner of the property at Lots 9 through 14, Block Two, Howrey's Addition, to plan for remediation or removal of structures located at this property.
4. Authorize Kyle Nelsen to contact the Lauckner family to negotiate a plan for the structure's demolition at Lot 1, Block 7, Original Leeds City. The City will budget \$2000.00 for this project.
5. To request the Mayor appoint a sub-committee to retain bids for the removal of the structure located on parcel number 43-0013-10422-360 located in the Outlots of Leeds City. In the meantime, the City will seal up the structure and appoint a representative to hire extermination services. All expenses will be forwarded to State's Attorney James Wang for collection.
6. To appoint Kyle Nelsen to contact Tammy Myer as a starting point on remediation for nuisance property located on the south half of Lots 5 and 6, Block 7, Original Leeds City.
7. Kyle will get clarification with Wang on property tax delinquencies.

Larson seconded the motion. The motion carried unanimously.

A motion was made by Streyle, seconded by Larson, to enforce nuisance vehicle violations. The motion

A motion was made by Streyle, seconded by Larson, to publish city-owned lots for sale. The motion carried unanimously.

Larson made a motion to purchase two solar-powered radar speed limit signs. Streyle seconded the motion, and the motion carried unanimously.

New Business

Streyle made a motion, seconded by Larson, to approve cutting the curb at lot 4, block 3, Original Town. Kyle Nelsen will pay the required \$1000.00 deposit prior to the start of the project. Kyle Nelsen abstained, voting yea was Streyle and Larson. The motion carried.

A motion was made by Streyle, and seconded by Larson, to approve building permit #1161 submitted by Garrett Featherstone for the construction of a fence on property located at 535 3rd St SE. The motion carried unanimously.

Streyle made a motion, seconded by Larson, to approve the contract with the North Dakota Tax Commissioner to collect ND Sales Tax. The motion carried unanimously.

Larson moved for the adoption of resolution 05-03-2023-01 to designate official newspaper. The motion for the adoption of the foregoing resolution was duly seconded by Council Person Streyle, and upon vote being taken thereon the following voted in favor thereof: Kris Larson, Kyle Nelsen and Patrick Streyle. No members voted against the resolution and member Tony Gatton was absent and did not vote. Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor and attested by the City Auditor.

A motion was made by Larson, seconded by Nelsen, to approve payroll & accounts payable. The motion carried unanimously. The bills are as follows:

Benson County Sheriff's Department	\$600.00
Benson County Treasurer	\$1,400.00
Cendak Cooperative	\$946.28
Dakota Auctioneers	\$2,288.00
Farmers Union Oil Co. –York	\$99.26
First District Health Unit	\$30.00
Grand Forks Utility Billing	\$26.00
Hardware Hank	\$5.98
Hawkins	\$2,026.59
Home of Economy	\$285.94
Johnson's Plumbing	\$55.74
Lake Region Corporation	\$90.00
Leeds Airport Authority	\$2,882.04
Mac's Hardware	\$1,057.80
NAPA Auto Parts	\$324.95
ND Job Service	\$28.91
ND Rural Water Systems	\$25.00
ND Tax Commissioner	\$336.11
NDTC	\$254.91
Nick Parslow	\$111.80
Northern Plains Electric	\$673.33
NRG Technology Services	\$83.71
ORR Auctioneers	\$1,101.45
Ottetail Power Co.	\$2,943.95
Payroll	\$14,319.11
Plunkett's Pest Control	\$47.68
Quill Office Supply	\$281.70
Ritterman Excavating	\$7,800.00
Selensky Services	\$1,000.00
Verizon	\$52.74
Waste Management	\$3,147.12

A motion was made by Nelsen, seconded by Larson, to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 9:15 PM.

X

Nick Parslow
Mayor

X

Kari Follman
City Auditor