

Employee Name: Alan Lundstrom

#11

| Date: | Start | End | Start | End | Holiday | PTO | Gen | Mosq | Garbage | Water | Sewer | Street | Total Hours | Brief Description of Work Activity |
|-----------------|-------|-------|-------|-------|---------|------|-------|------|---------|-------|-------|--------|-------------|--|
| Sun 5/14/2023 | 9:30 | 11:30 | | | | | | | | 2.00 | | | 2.00 | w/p |
| Mon 5/15/2023 | 8:45 | 6:00 | 10:00 | 12:00 | | | 2.00 | | 2.00 | 4.00 | 1.00 | 2.25 | 11.25 | r,w/p, push up dumpground,spray weeds, city clean up, w/p/a |
| Tue 5/16/2023 | 9:00 | 5:30 | 8:00 | 11:00 | | | | 5.00 | 3.50 | 2.00 | 1.00 | | 11.50 | r, w/p,city cleanup, mosq pellets, spray mosquitoes, |
| Wed 5/17/2023 | 9:15 | 6:00 | | | | | 2.00 | | 2.00 | 2.00 | 2.75 | | 8.75 | r,w/p,lagoon sample, bact. Sample, returns back to minot-C&M, p-lake,city clean up, mower tire |
| Thur 5/18/2023 | 8:15 | 6:00 | | | | | | | 6.75 | 2.00 | 1.00 | | 9.75 | r, w/p, city cleanup |
| Fri 5/19/2023 | 8:30 | 2:00 | 3:00 | 5:00 | | | 2.00 | | 2.50 | 2.00 | 1.00 | | 7.50 | c-h meeting, r, w/p, city cleanup |
| Sat 5/20/2023 | 8:45 | 11:30 | 1:00 | 4:00 | | | 3.00 | | | 2.00 | 0.75 | | 5.75 | w/p, wrapped up hose from n. side, repaired ss door and window switch |
| Weekly Total #1 | | | | | 0.00 | 0.00 | 9.00 | 5.00 | 16.75 | 16.00 | 7.50 | 2.25 | 56.50 | 40 Reg, 16.5 OT: GEN: 5, Garbage: 9.5 Water: 2 |
| Sun 5/21/2023 | 12:00 | 5:00 | | | | | | | 1.5 | 3.50 | | | 5.00 | w/p, turned pool on, loaded black dirt, |
| Mon 5/22/2023 | 9:00 | 6:15 | 9:15 | 11:15 | | | | 2.00 | 5 | 2.00 | 1.00 | 1.25 | 11.25 | r,w/p, city cleanup, new recruit interview,spray mosq, gravel roads |
| Tues 5/23/2023 | 8:30 | 5:30 | | | | | 1.50 | | 2.5 | 3.00 | 2.00 | | 9.00 | r, w,p,pushed up DG, L/S/A, inspected water leak at jack M. mowed |
| Wed 5/24/2023 | 8:30 | 5:30 | | | | | 0.50 | | 1 | 4.00 | 1.00 | 2.50 | 9.00 | r,w/p, fix roads, cleanup, black dirt by amys, w/p leak, serial #s |
| Thur 5/25/2023 | 8:30 | 6:30 | | | | | 3.00 | | | 4.50 | 1.00 | 1.50 | 10.00 | r,w/p,mowed, hauled bleachers, amb call, curb off & on @ jacks, brads towing, fixed streets, tower manhole |
| Fri 5/26/2023 | 1:30 | 3:30 | 8:45 | 11:45 | | | | | | 4.00 | 1.00 | | 5.00 | w/p/a, r/wp, hose at apartments, picked up shop |
| Sat 5/27/2023 | 2:00 | 4:00 | | | | | | | | 2.00 | | | 2.00 | w/p |
| Weekly Total #2 | | | | | 0.00 | 0.00 | 5.00 | 2.00 | 10.00 | 23.00 | 6.00 | 5.25 | 51.25 | 40 Reg, 11.25 OT: Water: 7.75, Sewer 2, Street: 1.5 |
| Weekly Total #1 | | | | | 0.00 | 0.00 | 9.00 | 5.00 | 16.75 | 16.00 | 7.50 | 2.25 | 56.50 | |
| Total | | | | | 0.00 | 0.00 | 14.00 | 7.00 | 26.75 | 39.00 | 13.50 | 7.50 | 107.75 | REG 80, OT: 27.75 |
| PTO/Holiday | | | | | 0.00 | 0.00 | | | | | | | 0.00 | |
| Overtime | | | | | | | 5 | | 9.5 | 9.75 | 2 | 1.5 | 27.75 | |
| Total Regular | | | | | 0.00 | 0.00 | 9.00 | 7.00 | 17.25 | 29.25 | 11.50 | 6.00 | 80.00 | |

Employee Signature:

Date:

| No: 3 | | Name: Alan Lundstrom | | | | Dept: | | Shift: NULL | | Daily totals | | | |
|-------|------|----------------------|-------|-------|-------|-------|-------|-------------|-------|---------------|----------|-------------|-------|
| Date | Week | (IN) | (OUT) | (IN) | (OUT) | (IN) | (OUT) | (IN) | (OUT) | Regular Hours | OT Hours | Other Hours | Notes |
| 05/14 | SUN | 0:00 | 0:00 | | | | | | | 0:00 | | | |
| 05/15 | MON | 8:45 | 17:58 | | | | | | | 9:13 | | | |
| 05/16 | TUE | 9:01 | 17:26 | | | | | | | 8:25 | | | |
| 05/17 | WED | 9:20 | 17:57 | | | | | | | 8:37 | | | |
| 05/18 | THU | 8:20 | 18:07 | | | | | | | 9:47 | | | |
| 05/19 | FRI | 8:23 | 14:09 | 15:05 | 17:04 | | | | | 7:45 | | | |
| 05/20 | SAT | 0:00 | 0:00 | 0:00 | 0:00 | | | | | 0:00 | | | |
| 05/21 | SUN | 0:00 | 0:00 | 0:00 | 0:00 | | | | | 0:00 | | | |
| 05/22 | MON | 9:01 | 18:15 | | | | | | | 9:14 | | | |
| 05/23 | TUE | 8:25 | 17:37 | | | | | | | 9:12 | | | |
| 05/24 | WED | 8:29 | 17:31 | | | | | | | 9:02 | | | |
| 05/25 | THU | 8:30 | 18:26 | | | | | | | 9:56 | | | |
| 05/26 | FRI | 8:50 | 11:51 | | | | | | | 3:01 | | | |
| 05/27 | SAT | 0:00 | 0:00 | | | | | | | 0:00 | | | |

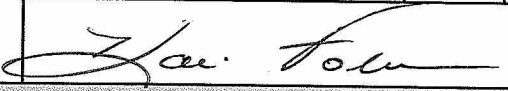
TOTAL: 84:12

| | | | |
|-------------------|----------------|--------------|--------------|
| Work Total (hrs): | Overtime (hrs) | Other (hrs): | Total (hrs): |
|-------------------|----------------|--------------|--------------|

Employee Signature: _____ Manager Signature: _____ Date: _____

Employee Name: Kari Follman

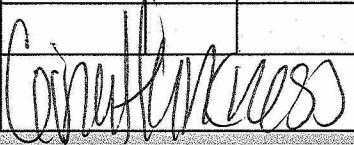

Payroll Period # 11 5/14/2023 to 5/27/2023

| Date: | Start | End | Start | End | PTO | OT | Hours | | |
|---------------------|--------------|---|-------|-----|-----|----|-------|--|---------|
| Sun | 5/14/2023 | | | | | | | | |
| Mon | 5/15/2023 | 11:15 | 4:30 | | | | 5.25 | email, filing, phone, Park vue apartment form returned, timesheets, biweekly payroll | |
| Tues | 5/16/2023 | 10:00 | 6:30 | | | | 8.5 | WSG payments, contracts, emails, walk-in, dump ground, PO, Drawer organizer, clean-up week, web site, minutes | |
| Wed | 5/17/2023 | 11:30 | 4:30 | | | | 5.00 | Filing, CD interest, back-ground check, log-in, emailing | |
| Thurs | 5/18/2023 | | | | | | | | |
| Fri | 5/19/2023 | | | | | | | | |
| Sat | 5/20/2023 | | | | | | | | |
| | Weekly Total | | | | | | 18.75 | | |
| Sun | 5/21/2023 | | | | | | | | |
| Mon | 5/22/2023 | 11:00 | 6:15 | | | | 7.25 | Email, WSG payments, scanning, filing, labeling, meter read machine, meter reads, supplemental payroll, phone, PO, interview meeting w Nick & AL | |
| Tues | 5/23/2023 | | | | | | | | |
| Wed | 5/24/2023 | 10:30 | 6:30 | | | | 8 | Phone, email, property for sale, questions, mowing notices, minor employment research, letterhead, audits | |
| Thurs | 5/25/2023 | 1:15 | 2:15 | | | | 1 | vehicle towing, phone, email, mowing notices | |
| Fri | 5/26/2023 | | | | | | | | |
| Sat | 5/27/2023 | | | | | | | | |
| | Weekly Total | | | | | | 16.25 | | |
| | Grand Total | | | | | | 35 | | |
| Employee Signature: | |  | | | | | | Date: | 5-29-23 |

Employee Name: Gina Harkness

Payroll Period # 11 5/14/2023 to 5/27/2023

Date: Start End Start End PTO OT Hours

| | Date: | Start | End | Start | End | PTO | OT | Hours | | |
|---------------------|--------------|---|------|-------|------|-----|----|-------|--|---|
| Sun | 5/14/2023 | | | | | | | | | |
| Mon | 5/15/2023 | | | | | | | | | |
| Tues | 5/16/2023 | | | | | | | | | |
| Wed | 5/17/2023 | 8:30 | 5:30 | | | | | | Bank, PO, April Deposits in Banyon, Bank Recon, Time Clock, Bulk 9 Water Invoice | |
| Thurs | 5/18/2023 | | | | | | | | | |
| Fri | 5/19/2023 | 8:45 | 2:30 | 3:15 | 7:15 | | | 9.75 | Bank, PO, Phone, Klemetsrud Repair Guy, Papers for resignation of Derrick, WSG Deposit, Misc Deposit, Water Billing | |
| Sat | 5/20/2023 | | | | | | | | | |
| | Weekly Total | | | | | | | 18.75 | | |
| Sun | 5/21/2023 | | | | | | | | | |
| Mon | 5/22/2023 | | | | | | | | | |
| Tues | 5/23/2023 | 1:30 | 2:45 | | | | | 1.25 | Work from Home: Parcel Number Spreadsheet | |
| Wed | 5/24/2023 | 8:30 | 4:45 | | | | | 8.25 | Bank, PO, Property Management, May AP, Parcel Number Spreadsheet, Drive Around For Mowing Notices, May Deposits, Phone, E-mail Job Application, Cars To Be Towed Spreadsheet | |
| Thurs | 5/25/2023 | 6:30 | 7:30 | 1:45 | 3:15 | | | 2.5 | Work From Home: Edit and Order Drive Around Pictures from Walmart.com, Parcel Number Spreadsheet | |
| Fri | 5/26/2023 | 12:00 | 4:15 | | | | | 4.25 | Bank, PO, Parcel Number SpreadSheet, Phone, Harriett Bracken Nuisance Letter | |
| Sat | 5/27/2023 | | | | | | | | | |
| | Weekly Total | | | | | | | 16.25 | | |
| | Grand Total | | | | | | | 35 | | |
| Employee Signature: | |  | | | | | | Date: | |  |